

Punj Lloyd Limited (PLL) – Investor FAQs

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Stock information:

1. What is PLL's ticker symbol?

NSE: PUNJLLOYD; BSE: 532693;
Reuters: PUJL.NS, PUJL.BO;
Bloomberg: PUNJ:IN.

2. When was PLL's initial public offering (IPO)?

Punj Lloyd was listed in January 2006.

3. When has PLL common stock split?

The Face value was split from Rs. 10 to Rs. 2. The Record date was April 6, 2007 and Ex-split date was March 29, 2007.

4. Does PLL pay a dividend on its common stock?

Yes, the Company pays dividend as and when approved by the Shareholders of the Company.

5. What is the paid-up share capital of PLL?

Rs. 66.42 Cr.

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Shareholder information:

1. How do I contact PLL Investor Relations?

You could connect with Mr. Surender Bhardwaj at surenderbhardwaj@punjilloyd.com or Gavin Desa at gavin@cdr-india.com.

2. How do I contact PLL's transfer agent?

Karvy Computershare Private Limited
17–24, Vittal Rao Nagar, Madhapur
Hyderabad – 500081
Tel: 040–23420815 – 28; Fax: 040 – 2342 0859
Email: mailmanager@karvy.com; www.karvycomputershare.com

3. I have purchased PLL equity shares from the market. How do I get them registered? How long will it take?

- A. You will need to send the share certificates along with the Share Transfer Deed, (available with Stock Exchange / Share Brokers) duly filled in, executed and stamped by franking / affixing share transfer stamps at 0.25% of the market value on the date of execution of the transfer deed.

The share certificates, along with the Share Transfer Deed needs to be sent to our share registrar, Karvy Computershare Private Limited, 17–24, Vittal Rao Nagar, Madhapur, Hyderabad – 500081, www.karvycomputershare.com, Tel: 040–23420815 – 28, Fax: 040 – 2342 0859. It takes approximately 20 days, from the date of receipt, for processing the transfer. Once the transfer is registered in our books, the share certificates are dispatched.

If you do not receive the same within the abovementioned period, please contact the RTA.

4. What is the stamp duty payable on shares? Where do I get these stamps?

- A. The stamp duty applicable on share transfer is at 0.25% on the market value on the date of execution of the transfer deed. Share Transfer Stamps can be obtained from the authorized stamp vendors. Alternatively, stamps can be affixed by way of franking at the designated outlets in your area. Your share broker can also help you in this regard.

5. How do I ensure that the Transfer Deed is complete before sending it to the company?

- A. Please fill in all the columns of the transfer deed, sign as transferee at appropriate places and affix share transfer stamps at 0.25% of the market value on the date of execution of the transfer deed. Please ensure that the transfer deed is duly filled in and executed as explained, to avoid any discrepancy/objection on lodgment.

6. Can a nomination once made be changed?

- A. Nomination once made can be revoked by a shareholder by giving a fresh nomination. If the nomination is made by joint holders, and one of the joint-holders dies, the remaining joint holder/s can make a fresh nomination by revoking the existing nomination.

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7. What is the legal position of the nominee in case of death of the shareholders?

- A. Upon the death of a shareholder, the Nominee, to the exclusion of any other legal heir/beneficiary, is the only person in whom the shares vest. In other words, in case of a valid nomination, the company will not entertain any claim from legal heirs or beneficiaries and the shares will be transmitted only in favor of the Nominee.

8. What is the procedure for the nominee to get the shares registered in his name?

- A. Upon death of a shareholder, the nominee is entitled to have the shares transmitted in his favor. He/ She will have to give a notice in writing to this effect along with the share certificate(s) of the deceased shareholders. Alternatively, the nominee can transfer the shares held by the deceased shareholder, to a third party. If a nominee opts for registration of shares in his name, he is required to produce proof of identity, e.g., copy of passport, driving license, voter's identity card or such other proof to the satisfaction of the company. The nominee should also submit his specimen signature duly attested along with a request for transfer. Upon scrutiny of the documents submitted by the nominee, shares will be transmitted in his favor and share certificates returned to him duly endorsed.

9. Can the nominee sell the shares without registration in his favor? What is the procedure?

- A. Yes, a nominee can sell the shares to a third party (after the death of the registered owner(s)), without registration of shares in his favor. However, the usual procedure for transfer of shares will have to be followed.

10. How do I change my address on my PLL stock certificate, or change title of the stock?

- A. Kindly send a request letter signed by the shareholder (first named shareholder in case of joint-holders) giving the new address along with the Pin Code and folio number. Also please let us have following documents:

Certified copy of your **PAN Card OR Passport OR Driving License**

Any of the following documents in support of your present changed address:

- Original / Certified copy of Electricity Bill
- Original / Certified copy of Telephone Bill
- Original / Certified copy of Consumer Gas Card
- Certified copy of Ration Card
- Certified copy of your Bank Pass Book
- Certified copy of Flat Agreement
- Certified copy of Leave and License Agreement
- Certified copy of any other document in support of your present address.

You may also send us along with above documents, any previous correspondence received by you from the Company wherein your name, address and folio number is mentioned i.e. Counter-foil of Dividend Warrant, Share Certificate, etc. Only on receipt of the above documents and on our satisfying that the same are in order, we will record the change of address and send you a confirmation. Please note that until then communications will continue to be mailed to you at your old address.

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Financial and Legal information

1. What is PLL's fiscal year?

A. The company's fiscal year is from April 01 to March 31.

2. When do PLL's fiscal quarters end?

A. Q1 – June 30, Q2 – September 30, Q3 – December 31 and Q4 – March 31.

3. When does PLL report earnings?

A. At the end of each financial quarter.

4. When does PLL hold its annual shareholder meetings?

A. The Company hosts its Annual General Meetings post the conclusion of each financial year.

5. How do I get a copy of the latest Annual Report?

A. The latest Annual Report is available on the company's website under the 'investor relations' section

6. I am a potential investor. How do I get a PLL Investor Relations Kit?

A. Please contact the Investor Relations team.

7. Who are PLL's auditors?

A. M/s. BGJC & Associates LLP, Chartered Accountants

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PLL corporate information

1. Where can I get information on the company?

A. Information about the company can be obtained from the company's website www.punjilloyd.com.

2. What year was PLL incorporated?

A. PLL was incorporated in the year 1988.

3. Who sits on PLL's Board of Directors?

A. The board of Directors of PLL comprises of:–

Name	Designation
Mr. Atul Punj	Chairman and Managing Director
Mr. Shiv Punj	Director
Mr. Atul Kumar Jain	Director
Ms. Jyoti Punj	Director
Mr. Phiroz Vandrevala	Independent Director
Mr. Rajat Khare	Independent Director
Mr. Uday Walia	Independent Director
Mr. Shravan Sampath	Independent Director

4. Who is on PLL's Senior Management Team?

A. The Senior Management team of PLL comprises of:–

Name	Designation
Atul Kumar Jain	Director
C K Thakur	President & CEO – Infrastructure and Power
Amit Gupta	President & CEO - Process
To be announced	Group President – Human Resource
Dinesh Thairani	Group President – Legal & Company Secretary
Rahul Maheshwari	Chief Financial Officer
Louise Sharma	Group Head – Corporate Communication
Rajendra Khandalkar	Chief Procurement Officer
S K Goyal	COO - Highways

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5. Describe PLL as an organization?

Punj Lloyd is a globally diversified EPC specialist, with interests in oil and gas, infrastructure and defense. The Group is known for its capabilities in delivering mega projects on-time. The Group possesses a rich experience in successfully delivering projects across the globe, while maintaining the highest standards of health, safety, environment and quality (HSEQ). Its operations are spread across the Middle East, Caspian, Asia Pacific, Africa, South Asia, and Europe.

6. Which are the key verticals of operations?

A. Our key verticals are – Pipelines, Tankages, Infrastructure and Process plants.

7. Which are the major subsidiaries and joint venture companies?

- Spectra Punj Lloyd Limited
- PLN Construction Limited
- Punj Lloyd International Ltd
- Punj Lloyd Kazakhstan, LLP
- PT Punj Lloyd Indonesia
- Punj Lloyd Pte. Ltd
- Punj Lloyd Infrastructure Pte. Ltd.
- PL Engineering Ltd
- Punj Lloyd Infrastructure Ltd
- Punj Lloyd Upstream Ltd
- Punj Lloyd Aviation Ltd
- Sembawang Infrastructure (India) Pvt. Ltd
- Dayim Punj Lloyd Construction Contracting Company Ltd
- Sembawang Engineers and Constructors Pte. Ltd
- Punj Lloyd Oil and Gas Sdn. Bhd.
- Punj Lloyd Sdn. Bhd.

8. How does PLL carry out the business development activities?

In India, a major portion of the work in Oil & Gas and Infrastructure is awarded by the PSUs and other designated government agencies like NHAI, AAI etc. The information on these projects is generally available on the website of the concerned organization or notices are given in major newspapers.

For business development outside India, we have international offices in more than 20 countries which are in constant touch with potential clients across the world. We have been able to build strong relationships on the basis of our superior execution capabilities. Our enviable track record and credentials help us qualify for larger and more complex projects.

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9. Who are PLL's major competitors?

Larsen & Toubro Ltd, IRB Infrastructure Ltd, Simplex Infrastructure, Gammon India Ltd, etc.

10. On which Stock Exchanges are PLL shares listed?

A. PLL is listed on National Stock Exchange (NSE) & Bombay Stock Exchange (BSE) in India.

11. Has PLL adopted corporate governance guidelines?

A. Company is compliant with corporate governance guidelines.

12. Where is PLL's corporate headquarters?

A. PLL's Corporate Headquarters is at: – 78 Institutional Area, Sector – 32, Gurgaon – 122 001.

13. Where does PLL have offices internationally?

A. PLL has 22 international offices across the regions of Asia Pacific, Middle East and Africa, South Asia and Europe.

14. Where can I get employment information?

Punj Lloyd Group employs over 17,000 people and you can be a part of this diverse conglomerate if you are interested in an exciting career in the sectors:

- Oil & Gas
- Buildings & Infrastructure
- Biofuel
- Petrochemical & Chemical Plants
- Power
- Telecom
- Defence
- Aviation
- Marine

For more detail please refer to the Careers section on the Punj Lloyd website.